Electronic File Format for Form BA-11

Report of Gross Earnings (Annual Earnings)		
Field Length	**Record Position**	**Data and Instructions**
2	1-2	"40"
4	3-6	Year being reported (CCYY).
4	7-10	Four-digit employer BA number assigned by the Railroad Retirement Board.
9	11-19	Employee's social security account number. *NOTE*: Report only those employees whose social security number ends with the digits "30".
20	20-39	First twenty (20) characters of the employee's surname. Spaces in such names as O Grady or De La Cross are acceptable.
15	40-54	First fifteen (15) characters of the employee's first name.
1	55	Employee's middle initial.
9	56-64	Annual Amount - 9 positions ($$$$$$$¢¢), preceded by zero(s) if necessary.
56	65-120	Leave blank or zero-fill.

NOTE: The file should be saved as a text (*.txt) file with the record format listed above.