

RRB Program Letter 2007-01, Attachment A

Form	Type of Change, Enhancements
<p>Form BA-3, Annual Report of Creditable Compensation</p> <p>Refer to Program Letter 05-03</p>	<p>(a) FORM NAME CHANGE: Form BA-3 replaces Forms BA-3a and BA-3d.</p> <p>(b) YEAR FIELD IS EXPANDED TO 4 POSITIONS AND FORMATTED <u>CCYY</u>.</p> <p>(c) SURNAME FIELD IS EXPANDED TO 20 POSITIONS.</p> <p>(d) FIRST NAME FIELD IS EXPANDED TO 15 POSITIONS.</p> <p>(e) TIER I AND/OR TIER II FIELDS ARE EXPANDED TO 8 POSITIONS.</p> <p>(f) DAILY PAY RATE FIELD IS EXPANDED TO 5 POSITIONS.</p> <p>(g) NEW MISCELLANEOUS COMPENSATION FIELD - EXPANDED TO 8 POSITIONS (Form BA-10 obsolete).</p> <p>(h) NEW SICK PAY FIELD – EXPANDED TO 8 POSITIONS (Form BA-10 obsolete).</p> <p>(i) NEW EMPLOYEE ADDRESS FIELD - <i>OPTIONAL</i> <i>Note:</i> Employers who report on paper must submit Form BA-6a.</p> <p>(j) NEW EFFECTIVE DATE OF ADDRESS FIELD - <i>OPTIONAL</i> <i>Note:</i> Employers who report on paper must submit Form BA-6a. (The address effective date should reflect the date the employer recorded the address in their files. If the employer can not determine this date, the item should be left blank.)</p> <p>(k) NEW RUIA II COMPENSATION FIELD - <i>OPTIONAL</i></p> <p>(l) NEW STATUS CODES FOR SERVICE MONTH DETAIL - <i>OPTIONAL</i>* Use status codes 8 and/or 9 to report employment relation for non-work months</p> <p>(m) NEW RECORD LENGTH IS 300.</p> <p>* Please carefully review the instructions for this item.</p>
<p>Form BA-4, Report of Creditable Compensation Adjustments</p> <p>Refer to Program Letter 05-06</p>	<p>(a) FORM BA-3 CHANGES (b), (c), (d), (e), (f), (g), (h) and (k) LISTED ABOVE ARE ALSO CHANGING OR BEING ADDED TO FORM BA-4.</p> <ul style="list-style-type: none"> • DAILY PAY RATE (DPR) EXCEPTION: You cannot adjust the DPR on Form BA-4. You can only enter the full DPR to report an employee who was omitted on the annual report. • NEW OPTIONAL STATUS CODES FOR SERVICE MONTH DETAIL CANNOT BE ENTERED ON FORM BA-4: Status codes 8 and/or 9 cannot be reported on Form BA-4. Enter a “1” for every month to be increased or decreased. <p>(b) NEW RECORD LENGTH is 200.</p>

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Form	Type of Change, Enhancements (cont.)
<p>Form BA-6a, Form BA-6 Address Report</p> <p>Refer to Program Letter 05-03</p>	<p>(a) FORM BA-3 CHANGES (c) and (d) LISTED ABOVE ARE ALSO CHANGING ON FORM BA-6a.</p> <p>(b) STREET ADDRESS FIELDS ARE EXPANDED TO 30 POSITIONS.</p> <p>(c) CITY FIELD IS EXPANDED TO 20 POSITIONS.</p> <p>(d) NEW EFFECTIVE DATE FIELD ON FORM BA-6a: See Form BA-3 enhancements above for detailed instructions on this item.</p> <p>(e) NEW RECORD LENGTH IS 180.</p>
<p>Form BA-9, Report of Separation Allowance or Severance Pay</p> <p>Refer to Program Letter 06-03</p>	<p>(a) FORM BA-3 CHANGES (b), (c), (d) and (e) LISTED ABOVE ARE ALSO BEING CHANGED ON FORM BA-9.</p> <p>(b) TIER II TAXABLE COMPENSATION AND CREDITABLE COMPENSATION FIELDS ARE EXPANDED TO 8 POSITIONS.</p> <p>(c) THE DATE RIGHTS RELINQUISHED AND CREDITABLE YEAR HAVE BEEN CHANGED TO REFLECT A CCYY FORMAT FOR THE YEAR.</p> <p>(d) NEW RECORD LENGTH IS 120.</p>
<p>BA-10, Report of Miscellaneous Compensation and Sick Pay</p>	<p>(a) FORM BA-10 WILL BECOME OBSOLETE. Miscellaneous and Sick Pay information will be reported on Form BA-3, Annual Report of Creditable Compensation, and adjusted on Form BA-4, Report of Creditable Compensation Adjustments.</p>
<p>Form BA-11, Report of Gross Earnings</p> <p>Refer to Program Letter 06-03</p>	<p>(a) FORM BA-3 CHANGES (b), (c) and (d) LISTED ABOVE ARE ALSO BEING CHANGED ON FORM BA-11.</p> <p>(b) NEW RECORD LENGTH IS 120.</p>